

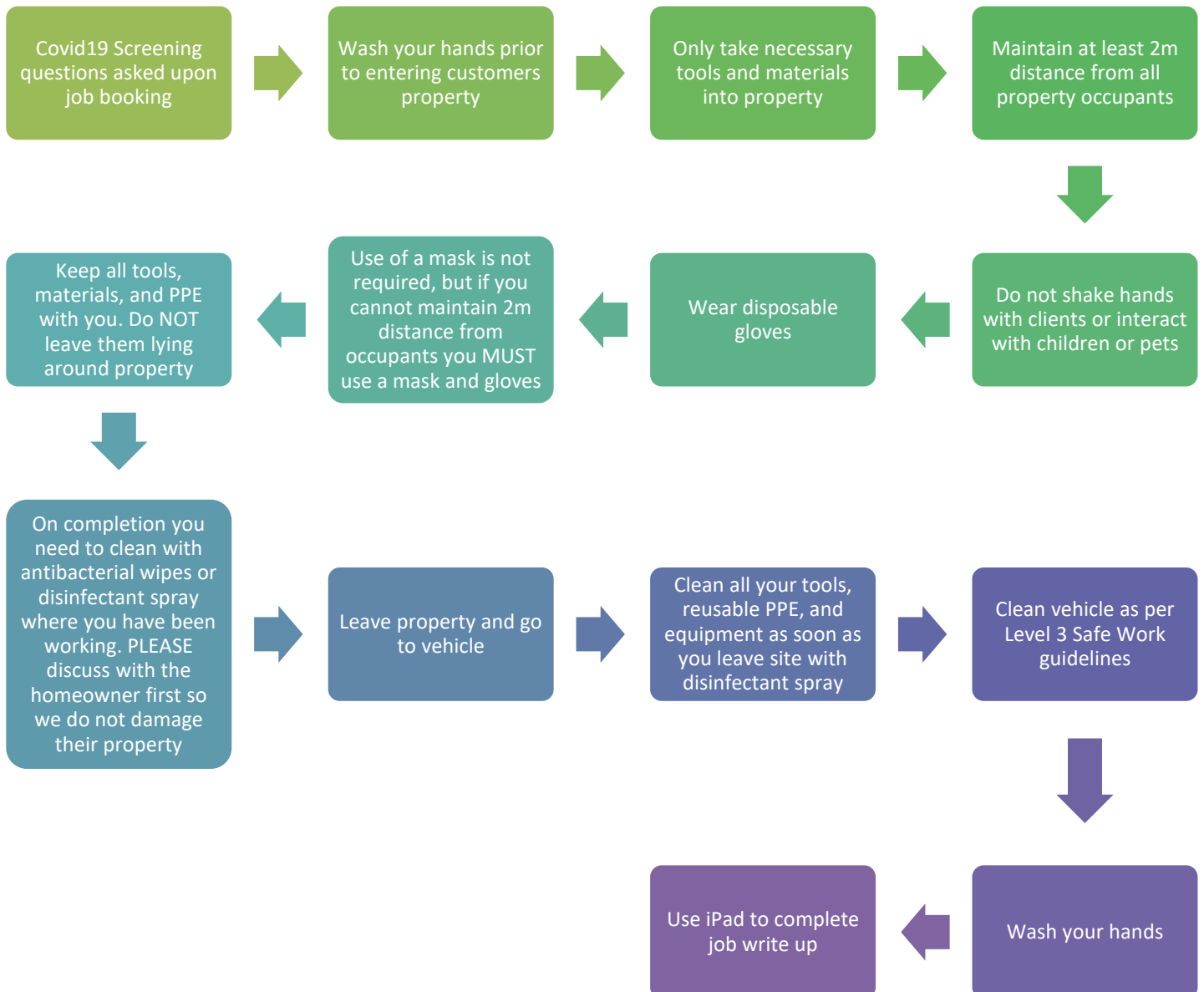
Covid19 – Level 3

Servicing & Maintenance Work – Safe Work Method Statement

1) Staff member taking the booking **must** ask the client the following questions

- a. Are there any persons at the property that have been diagnosed with the COVID-19 (Coronavirus) or been in contact with anyone with COVID-19?
- b. Are there any persons at the property that are in isolation?
- c. Are there any persons at the property that are unwell and could potentially have COVID-19 (difficulty breathing, coughing, cold like symptoms)?

2) If the client answers **NO** to all of the questions then the **flow chart below will apply**.



- 3) If the clients answer **YES** to any of those questions **DNA Electrical Management MUST be advised**. DNA Electrical Management will decide whether the nature of the Work is of such high priority that we need to enter the building. If DNA Electrical Management decide that we should still attend then **ADDITIONAL SAFETY PRECAUTIONS MUST be followed (refer PPE table at end of SWMS)**

if YES to any screening questions; PPE Table and extra safe work steps on site

- | | |
|--|---|
| <ul style="list-style-type: none">- P2 Mask- Disposable Latex Gloves- Wear disposable overalls (remove on leaving premises, place in bag, seal, dispose)- Do not shake hands or touch anyone you are meeting with.- Do not interact with any pets or children. | <ul style="list-style-type: none">- All occupants of the property must be out of the rooms/areas where we need to work- On completion clean any tools or materials you take to and from site. Use anti-bacterial sprays/wipes to do this |
|--|---|